

DRAFT
DOWNTOWN DEVELOPMENT AUTHORITY
OF THE CITY OF OXFORD

Minutes – October 26, 2021

MEMBERS: Mr. Brian Barnard, Chair; Mr. Mike Ready, Vice-Chair, Mr. Jonathan Eady, Ms. Laura McCanless, Mr. Ray Wilson and Ms. Danielle Miller.

STAFF: Bill Andrew, Secretary/Treasurer

GUESTS: No guests were in attendance.

OPENING: At 7:03 p.m. Mr. Barnard called the meeting to order.

APPROVAL OF MINUTES: Upon motion of Mr. Eady, seconded by Ms. McCanless, the minutes for the meeting held on September 28, 2021 were approved. The vote was 6 – 0.

DISCUSSION ON THE TOWN CENTER DEVELOPMENT: Mr. Wilson and Ms. McCanless reviewed discussions recently had with Alcovy Fencing on location and other aspects of the fencing around the farmers' market area.

The estimated price range from Alcovy Fencing was \$3,640. There was a motion by Mr. Ready and seconded by Mr. Eady to authorize the acceptance of pricing up to \$4,000. The vote was 6 – 0.

DISCUSSION CONCERNING DDA MEMBERSHIP NEEDS: There was a general discussion on the membership needs of the DDA and of volunteer committees with the City of Oxford more broadly. Mr. Andrew indicated city staff will work on getting the word out through utility billing and social media of our need for volunteers.

Mr. Eady motioned for Ms. Adrienne Waddey to be recommended to the City Council as a member of the DDA. Ms. McCanless asked to modify the motion to be modified to specify that DDA member Ms. Miller, will now become an ex-officio member of the DDA and Ms. Waddy will be filling this position. Mr. Eady agreed to this amendment and Ms. McCanless seconded the motion. The vote was 6 – 0.

ELECTION OF SECRETARY/TREASURER: Following Section 12 of the Bylaws of the Downtown Development Authority of the City of Oxford, there was a motion by Mr. Eady and second by Mr. Ready to nominate and elect Bill Andrew as the Secretary/Treasurer of the DDA. The vote was 6 – 0.

EXECUTIVE SESSION: At 7:58 p.m., Ms. McCanless made a motion to go into executive session, seconded by Mr. Eady. The vote was 6 – 0. Real estate matters were discussed during executive session. At 8:17 p.m., Mr. Eady made a motion to exit executive session, seconded by Mr. Barnard.

OTHER BUSINESS: None.

ADJOURNMENT: Mr. Barnard adjourned the meeting at 8:18 p.m.

Submitted by:

Bill Andrew, Secretary/Treasurer